

William H. Bush Memorial Library
Board of Trustees
July 26, 2017 Meeting

President Susan McArdle called the monthly meeting to order at 7:08 p.m.

Members Present: Susan McArdle, Nelson Schwartzentruber, Michelle Jones, Daniel Jantzi, John Domagala, Amy Beyer, and Cheryl Kelly.

Library Staff Present: Brandie Rogers

Librarian's Report: See the attached report. Nelson will contact STAT Communications to determine the cost of another job for NCLS drivers' use to gain access to our building for deliveries.

A public forum will be held from 6:45 pm – 7:00 pm prior to our regularly scheduled board meeting August 23, 2017. This forum will allow for public review and comment on our CIPA policy.

Karen and Brandie are planning to attend an update to Ilicill on Thursday August 17, 2017.

Secretary's Report: Nelson moved to approve the minutes of the June 28, 2017 meeting as written, Dan seconded the motion. Motion carried.

Treasurer's Report: Amy moved to approve the report as presented by Treasurer Nelson Schwartzentruber, seconded by Cheryl. Motion carried.

Old Business: Dan will look into getting the sidewalk line painted.

The Rachel White Program is scheduled for July 29, 2017 at 11:00 am. A motion was made by Nelson, seconded by Dan to pay Rachel White \$300.00 for her program. Motion carried.

A motion was made by Dan, seconded by Amy to approve the following as our Mission Statement:

The William H. Bush Memorial Library functions as an information center for the citizens of the Town of Martinsburg. It is committed to informing, entertaining, enriching, and fostering self-learning through free access to its collection, services and facilities.

Motion carried.

Nelson reviewed the revised By-Laws with the board. With discussion, corrections were made. A motion was made by John, seconded by Michelle that we accept the By-Laws as revised and corrected. Motion carried.

The Policy Committee presented the Dress Code Policy to the board. Discussion was held, and adjustments made with the policy. A motion was made by Nelson, seconded by Amy to accept the new policy as adjusted. Motion carried.

Michelle will meet with staff to order shirts.

The Long-Range Plan Subcommittee reported on their work. A survey was presented to the board that will be given to patrons for their input.

Martinsburg Day is August 12, 2017. The 10th Mountain Division Band has confirmed that Pinnacle Brass will be performing that evening. The library will be open until 3:00 pm on August 12.

New Business: The County Funding Meeting is scheduled for August 9, 2017 at 9:30 am in the County Manager's Office.

Trustee Tips were shared with board members.

Sue shared an Advocacy Alert email she received from NYLA and will forward the email to board members, encouraging us to send a message supporting NY's Libraries to legislators.

Sue shared available workshops.

Dan discussed the paved area between the fire hall and the library, informing us that part of that space is owned by the library. Board members all agreed that the property lines should be better defined.

Next meeting will be held August 23, 2017 following the Public Forum.

A motion to adjourn was made by Cheryl at 8:42, seconded by Nelson. Motion carried.

Respectfully Submitted,
Cheryl L. Kelly, Secretary