

William H. Bush Memorial Library
Board of Trustees
March 22, 2017 Meeting

President Susan McArdle called the monthly meeting to order at 7:08 p.m.

Members Present: Susan McArdle, Michelle Jones, Nelson Schwartzentruber, and Cheryl Kelly.

Members Absent: John Domagala, Daniel Jantzi and Amy Beyer.

Also Present: Assistant Librarian Brandie Rogers.

Librarian's Report: See the attached notes.

Secretary's Report: Nelson moved to accept the minutes of the February 15, 2017 meeting as written, Michelle seconded the motion. Carried.

Old Business: Library attendance was again reviewed and our hours of operation re-evaluated. A motion was made by Cheryl, seconded by Michelle to change the hours of operation as follows:

Monday: 10:00 a.m. – 12:00 noon, 2:00 p.m. – 8:00 p.m.

Wednesday: 10:00 a.m. – 12:00 noon, 2:00 p.m. – 8:00 p.m.

Friday: 10:00 a.m. – 12:00 noon, 2:00 p.m. – 6:00 p.m.

Saturday: 10:00 a.m. – 12:00 noon.

The change in hours will become effective May 1, 2017. Motion carried.

Brandie will reach out to Rachel White regarding a summer program.

Discussion was held regarding the school ballot. A motion was made by Nelson and seconded by Michelle that the Board of Trustees of the William H. Bush Memorial Library resolve to override the tax levy limit for the library's 2017 budget. Motion carried. (Daniel and Amy voted by phone).

A motion was made by Michelle, seconded by Nelson to request that the LACS school board place a proposition on the school ballot to increase the funding for the William H. Bush Memorial Library by \$10,000.00. Motion carried. (Daniel and Amy voted by phone).

Jerry Schell has communicated to NCLS Libraries that he has received the Funding Commitment Decision Letter from USAC for the fiber project. Nelson will contact Benjamin Fouse to do the electrical work for this project.

The Coffee Hour continues to be a success. Sue Adsit has been continuing with the weekly coffee hours as a library patron.

Library Staff sent several books to NCLS to be included the PBS Community Chest.

New Business:

Sue shared correspondence.

We completed the NYS Minimum Standards for Libraries Survey as a board.

STAT Communications completed the check of our smoke alarms. A report is to be sent to Lewis County's Building Code Office stating we passed the inspection.

Nelson suggested that we recognize staff longevity. He noted that in 2018, Karen will celebrate 30 years of employment with the library.

David has been employed since 2001, Brandie since 2005, and Sue Adsit since 2012.

Our next meeting will be held April 26, 2017 at 7:00 p.m.

A motion was made by Nelson, seconded by Michelle to adjourn at 8:31. Motion carried.

Respectfully Submitted,

Cheryl L. Kelly, Secretary