

William H. Bush Memorial Library
Board of Trustees
May 24, 2017 Meeting

Several board members met at 6:00 p.m. with Mike and Julian Alteri of Morgan Stanley Professional Services and with Scott Lawrence from Croniser, Lawrence and Phillippe CPAs, LLP to review investments and financial statements.

President Susan McArdle called the monthly meeting to order at 7:02 p.m.

Members Present: Susan McArdle, Nelson Schwartzentruber, John Domagala, Daniel Jantzi, and Cheryl Kelly. Library Staff Present: Brandie Rogers. Members absent: Michelle Jones and Amy Beyer.

Librarian's Report: See the attached notes. The Summer Reading Program is planned.

The Knit and Crochet group has met twice with 7 patrons attending each meeting.

The Children's Book Week Drawing was done:

E (0-7): Sam Meleshchuk

J (9-12): Andre' Meleshchuk

YA (13-18): Christian Dunckel

Secretary's Report: Nelson moved to accept the minutes of the April 27, 2017 Meeting as written, John seconded the motion. Motion carried.

Old Business:

There have been no patron complaints voiced regarding the change in the library hours.

The Rachel White Program is tentatively scheduled for July 29, Brandie will confirm the date.

The Charter received from New York State Department of Education has been reviewed by Nelson. It appears to have an omission. Sue will have Kevin McArdle look at the two most recent charters for legal advisement. The Committee will meet again and update the Bylaws. Nelson will send the revised Bylaws to NCLS for review prior to board adoption.

Sue updated the board on the status of the Internet Fiber Optic Project.

Discussion was held regarding the recognition of employees for longevity of service in 5-year increments. We will plan to finalize in October when the annual reviews are completed.

Steve Bolton's Retirement Party has been announced. If planning to attend, an RSVP must be made by July 1 2017.

Nelson is working on obtaining a portrait of President Trump.

Discussion was held regarding Martinsburg Day and the request from the Martinsburg Historical Society for a donation towards a full-page ad for Martinsburg Day. A motion was made by Dan, seconded by

John that the William H. Bush Memorial Library make a \$200.00 donation to the Martinsburg Historical Society to help cover the cost of a full-page ad. Motion carried.

Nelson reported on the Library Trustee Essentials Program he attended. A Long-Range Plan needs to be developed.

New Business: A diseased tree has been removed by David Ortlieb.
Sue reported on available workshops.

Discussion was held regarding a retirement gift for Steve Bolton from our library. It was suggested that a book about Lewis County would be an appropriate gift.

Next meeting – June 28, 2017 at 7:00 p.m.

A motion to adjourn was made by Nelson at 7:50 p.m., seconded by Dan. Motion carried.

Respectfully Submitted,
Cheryl L. Kelly, Secretary