

William H. Bush Memorial Library
Board of Trustees
September 27, 2017 Meeting

President Susan McArdle called the monthly meeting to order at 7:01 p.m.

Members Present: Susan McArdle, John Domagala, Amy Beyer, Michelle Jones, Nelson Schwartzenuber, and Cheryl Kelly

Members Excused: Daniel Jantzi

Library Staff Present: Brandie Rogers.

The agenda was approved with a motion by Nelson, seconded by John. Motion carried.

Librarian's Report: See the attached notes.

A motion was made by Amy, seconded by Michelle that we accept Lisa Hetzner's offer to present a program on Essential Oils at a cost of \$10.00 per person, which the library will cover, for up to 15 participants.

Brandie will contact Brown's Plumbing and Heating regarding the problem she has encountered with the toilet flushing poorly.

Discussion was held regarding the computer contract email received from Jerry Schell. Brandie will contact Jerry with the following questions posed by the board:

Do the thin clients need to be replaced?

Would we need monitors?

Will thin clients support Windows 10?

Secretary's Report: Nelson moved to approve the minutes of the August 23, 2017 meeting as written, Michelle seconded the motion. Motion carried.

Old Business: The board acknowledged and thanked Nelson and Dan for the work they have done for the Internet Project.

The Presidential Portrait has arrived and has been hung on the wall.

The Long Range Plan Surveys have been collected. A meeting is set for Friday October 6, 2017 at 10:00 a.m. for the Long Range Planning Committee.

The Board Evaluations were discussed. Board members are asked to review the overall board assessment prior to the October meeting, and come to the meeting prepared to discuss same.

The Christmas Open House plans were discussed. It will be held December 9, 2017 10:00 a.m. – 12:00 Noon. Capo 3 will provide music. Nelson will contact Santa. The refreshment committee will plan refreshments.

New Business: Sue shared correspondence and available workshops through NCLS with the board.

Discussion was held regarding the old dresses that are on display in the museum. The fabric is being damaged from the hangers. Nelson will research proper preservation of these articles.

Next meeting: October 18, 2017 at 7:00 p.m.

A motion was made to adjourn at 7:50 p.m. by Amy, seconded by Nelson. Motion carried.

Respectfully Submitted,

Cheryl L. Kelly

Secretary