

William H. Bush Memorial Library
Board of Trustees
October 24, 2018 Meeting

President Susan McArdle called the monthly meeting to order at 7:05 p.m.

Members Present: Amy Beyer, Daniel Jantzi, Michelle Jones, Susan McArdle, and Cheryl Kelly.

Members Excused: John Domagala and Nelson Schwartzentruber

Library Staff Present: Brandie Rogers

The agenda was approved with a motion made by Michelle, seconded by Dan.

Librarian's Report: See the attached notes. After consulting with NCLS staff, the library staff would like to revisit the No-Fine Policy issue. Discussion was held regarding the advantages and disadvantages of becoming a fine free library. Sue shared that NYLA conducted a survey of libraries regarding this issue and will plan to research and share information from NYLA at a later meeting.

A motion was made by Amy, seconded by Michelle that Sue Adsit be permitted to hold a book signing at the library one Saturday in November. Motion carried.

Secretary's Report: Dan moved to approve the minutes of the September 26, 2018 meeting as written, seconded by Amy. Motion carried.

Old Business: Sue reported on her deed research: 0.57 acre sold by Morak to Zehr, then sold to the library.

Ben Fouse has notified Nelson that he should be available to complete the lighting in November.

Snowplowing and sanding have been arranged for the 2018-2019 season with West Wind and Kyle Smithling will be hired for shoveling.

A proposed Bulletin Board Policy was reviewed with the board for input. The policy will be presented to the board at the November meeting for approval.

Amy reported on the tree plantings. All Seasons Landscaping has been contacted and will plan to plant two hard maple trees this fall.

No arrangements have been made yet for a Good Times-Old Times Program with Dawn Manzer.

The Long-Term Planning Committee will meet Friday 10/26/18 at 10:30 a.m.

The PULISDO survey regarding mandating trustee training is to be submitted by October 26, 2018, board members are encouraged to participate in this survey.

The Christmas Open House plans are underway. Sue will purchase books for children to be given as gifts.

Refreshments will be taken care of by the Refreshment Committee. Library Staff is planning activities.

New Business:

Sue shared information of available workshops and meetings, as well as correspondence from NCLS and NYLA.

NCLS has indicated that there will be Sexual Harassment and Policy Trainings in the future.

Next meeting will be held November 28, 2018 at 7:00 p.m.

A motion was made by Amy, seconded by Dan to enter into Executive Session at 8:00 p.m.

Christmas gifts were decided upon with a motion made by Amy, seconded by Dan.
Staff evaluations were completed.

Motion made by Michelle, seconded by Dan to close the executive session at 8:33 p.m.

Michelle moved to adjourn the meeting at 8:34 p.m., seconded by Dan. Carried.

Respectfully Submitted,
Cheryl L. Kelly, Secretary